



This application package includes information about the Illawarra Aboriginal Corporation, the relevant program and the employment position. Please ensure that you read the position description and the selection criteria.

### Required Documents:

Applications **must** include the following, without these documents your application will not be considered

- A **cover letter**
- An up to date **resume/CV** including a list of referees (preferably including one from your most recent employer)
- Detailed response to the **Selection Criteria** outlining how you are able to demonstrate you meet the criteria for the position. This can form part of your covering letter

### Closing Date: 10am Monday 13<sup>th</sup> August 2018

Applications sent via email to IAC employees or to other addresses will not be considered people or addresses

By email (preferred) <b>jobs@iac.org.au</b>  Applications via Seek will also be accepted	By Post <b>Illawarra Aboriginal Corporation</b> Attn: CEO PO Box 5457 Wollongong NSW 2520	By Hand <b>Illawarra Aboriginal Corporation</b> 102 Auburn Street Wollongong NSW 2500
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### Position Details:

<b>Term</b>	Fixed Term – Six Months
<b>Hours</b>	Part Time up to 22.8 Hours per week
<b>Location</b>	Wollongong
<b>Award</b>	Health Professionals & Support Services Award – Level 4
<b>Pay</b>	From \$52.00 per hour plus superannuation

*We strongly encourage applications from Aboriginal and Torres Strait Islander people that meet the selection criteria*

### Selection Criteria:

A detailed response to the below selection criteria is to be included with your application

1. Tertiary qualifications in Psychology/Clinical Psychology and with current relevant professional registration
2. Relevant qualifications and demonstrated experience in the supervision of students
3. Demonstrate clinical experience conducting comprehensive assessments for children and young persons and providing evidenced based treatment to children
4. Comprehensive knowledge of Out of Home Care, child protection and trauma-informed care
5. Demonstrated ability to lead group supervision
6. Proven experience working in a team environment
7. Demonstrated experience working with Aboriginal children, families and their communities

## **Overview**

The Illawarra Aboriginal Corporation (IAC) was formed in 1980 for the purpose of achieving excellence in providing advocacy and culturally appropriate services to meet the social, cultural and economic needs of Aboriginal and Torres Strait Islander people in the Illawarra Region.

Some of the programs that the IAC deliver are;

- Myimbarr - Permanency Support Out of Home Foster Care
- Housing – including Social Housing, Going Home Staying Home (GSH) and Koori Strong
- Warrigal Employment - Aboriginal Employment, Training and Community Support.
- Aged & Disability – Home care for Elders within the community as well as assisting community members with disability through the Ability Links program
- Noogaleek Children’s Centre and Winnanggay preschools support the Educational, Health and Welfare needs of children and families attending our service.

## **Position Purpose**

The Myimbarr Psychologist provides high quality, professional and culturally sensitive psychological services to children and young people under the care of Myimbarr. The Psychologist will contribute to the development of holistic case management plans and where required behavioural support plans that reflect the needs and aspirations of the Children and Young Persons in the Myimbarr Program. The Psychologist will support and provide assistance to the Myimbarr staff developing their knowledge base and assisting in the delivery of best practise care and support.

## **Key Accountabilities & Responsibilities**

- Provide high quality, culturally appropriate services to support children and young persons (CYPs) in the care of Myimbarr.
- Complete assessments of children and prepare plans on recommended care and treatment for each individual CYP. Provide advice and guidance to Case Worker and Carers on how to identify and respond appropriately to the needs of the children in their care.
- Develop and/or support facilitation of behaviour management plans for CYP’s with identified higher needs and provide advice and assistance to Case Workers and Carers in relation to implementation and ongoing management and review of the plan.
- Liaise with Case Workers with development and ongoing management of Case Plans ensure the CYP receives most appropriate care and treatment for their individual circumstances.
- Contribute expert advice and guidance in case planning meetings and case conferences
- Work with Case Workers to provide input into leaving care plans
- Maintain accurate up-to-date case notes and records of all interactions with CYP’s, Carers and family members. Conduct file reviews or supervise other staff under talking file reviews.
- Plan and attend/facilitate relevant meetings with stakeholders in relation to the care of CYP’s
- In coordination with Foster Carer Support Team coordinate and develop information sessions and educate and assist Foster Carers
- Notify Myimbarr Manager and report all cases of suspected risk of harm to CYPs to Community Services and/or other authorities as required by current legislation
- Notify Myimbarr Manager and report all cases of suspected physical, emotional, sexual and other abuse to CYPs to Community Services or other authorities as required by current legislation.
- Undertake administrative functions associated with the work performed to ensure the maintenance of current and accurate records in compliance with legislative standards
- Establish and maintain good working relationship with relevant agencies and other stakeholders
- Attend relevant industry and interagency meetings. Document learnings from networking events and share with Myimbarr team

## General

- Maintain a current and full understanding of Confidentiality Policies and Procedure.
- Maintain a current and detailed understanding of the Mandatory Reporting Policy and Procedure. Ensure knowledge of legislation and practise is kept up to date.
- Participate in organisational events, development and strategic planning activities
- Participate in internal and external meetings in a manner which contributes to the positive development of the program
- Positive promotion of IAC at all times especially when in public forums, liaising with clients or other outside personnel
- Comply with all IAC policies and procedures and statutory obligations as amended from time to time;
- Comply with all workplace health and safety and equal employment opportunity initiatives to contribute to a safe, healthy, equitable and ethical workplace;
- Work in accordance with lawful and reasonable management directions.

## **Relationships**

<b>Internal</b>	
Manager / Senior Management	Daily to provide regular updates on progress and provide information, advice and contribute to decision making Identify emerging issues/risks and their implications and propose solutions
Team members and other internal stakeholders	Daily to share information as appropriate and receive and provide advice on related issues Consult and collaborate to develop solutions and strategies to meet deadlines and develop solutions
<b>External</b>	
Carers	Maintain professional relationship sharing information and developing skills to support the wellbeing of the CYP
Children & Young Persons (CYPs)	Maintain professional supportive relationship to ensure that information flow is two ways and issues are raised and dealt with in a prompt proactive manner
Service Providers, Agencies, Community Services & other Stakeholders	Develop strategic business relationships facilitating gathering of information and knowledge of services Myimbarr provides Engage and consult on best practise policy and process

## **Key Performance Indicators**

- Assessments of all CYPs are completed, documented and reviewed in line with relevant legislation
- Behavioural management and other related support plans are developed relevant to each individual CYP
- Trusted professional relationships are developed with CYP's
- Assistance and guidance to case workers is provided enhancing their workplace skills and knowledge
- Participate in case review, case planning and other CYP related meetings with relevant stakeholders
- Immediately report all incidents or concerns subject to mandatory reporting requirements. Complete required paperwork as soon as possible.
- Attend required staff meetings, case reviews, and scheduled training and development events.
- Obtain consistently positive feedback from peers, managers, carers, CYPs and external stakeholders

## **Qualifications & Skills**

### Essential

- Tertiary qualifications in Psychology/Clinical Psychology and with current relevant professional registration
- Relevant qualifications and demonstrated experience in the supervision of students
- Demonstrated clinical experience conducting comprehensive assessments for children and young persons and providing evidenced based treatment to children
- Detailed knowledge of Out of Home Care, child protection and trauma-informed care
- Demonstrated ability to lead group supervision
- Proven experience working in a team environment
- Demonstrated experience working with Aboriginal children, families and their communities
- Thorough understanding of Work Health & Safety obligations

### Desired

- Bringing Them Home Counselling experience
- Working knowledge of the Children and Young Persons (Care and Protection) Act 1998 and the Children and Young Persons (Care and Protection) Regulation 2000
- Working knowledge of the Corporations (Aboriginal & Torres Strait Islander) Act 2006 (CATSI)

### Mandatory requirements for this position

- Current unencumbered NSW Driver's Licence
- Current Working with Children Check
- Current National Criminal History Police Check