**The Organisation:**

Coota Girls is an emerging Non-for-Profit Indigenous Corporation that was founded in 2013, established by a group of former residents of the Cootamundra Domestic Training Home for Aboriginal Girls. The Coota Girls Corporation is seeking to re-establish the human rights framework advocated by the Bringing Them Home report.

The Coota Girls Aboriginal Corporation aims to meet the social, emotional and spiritual wellbeing support needs of former residents, their families, and descendants who live across New South Wales.

Read more about Coota Girls - <https://www.cootagirls.org.au/>

**The Opportunity:**

This is a fantastic opportunity to work with the Program Manager contributing to achieving the objectives of Coota Girls Aboriginal Corporation by supporting the design, management and evaluation of projects and programs which enable healing from trauma for stolen generation survivors and their descendants.

**The Role:**

**This newly created role will work to the Program Manager of Coota Girls, you will be responsible for:**

* Support the design of projects and programs that enable collective healing of stolen generation survivors and their families and support the evaluation of projects and programs once completed
* Engage with funders to ensure open and effective communication regarding proposal development, implementation of programs, and compliance with funding agreements
* Support the implementation and execution of collective healing projects and programs through the management of workplans, budgets, and sub-contracts
* Provide high quality reporting to funders and stakeholders on the progress and impact of collective healing programs
* Support Coota Girls survivors and members when they represent the organisation at public events and activities and provide speech writing support to survivors
* Contribute to the creation of content for Coota Girls communications channels including newsletters, website, social media and information brochures
* Assist with some operational tasks of the organisation, including development of policies and support for board meetings

**Mandatory Requirements of the Role:**

* Ability to travel and support the Coota Girls’ activities across the eastern states.
* You will need to undertake and satisfactorily complete a Police Check and Working with Children Check.

**The Person:**

The idea of making a contribution to healing for the stolen generations is very appealing to you. You pride yourself on strong personal accountability and drive,you enjoy working autonomously and taking the initiative to deliver results. You will have demonstrated experience in project design, implementation and report writing.

You are a skilled communicator with the ability to work collaboratively and sensitively with Stolen Generations members, upholding their self–determination and working in a trauma-informed way.

**Suitably qualified and experienced Aboriginal and Torres Strait Islander candidates are encouraged to apply for this opportunity.**

**The Salary/Rate:**

$70K including Super, pro-rated and charity tax concessions (PBI)

**To apply online, please click on the appropriate link. Alternatively, for a confidential discussion, please contact Sarah Fowler on 02 6108 4878, quoting Ref No. 9377**