



POSITION VACANT -TOUR COORDINATOR

Lirwi Tourism was established in 2010 to develop, support and promote Yolŋu tourism in Arnhem Land.

Its main objective is to create a new economy for Yolŋu people in Arnhem Land through tourism. It does this by bringing people together to share Yolŋu culture, connecting Aboriginal and non-Aboriginal people.

This is an exciting opportunity for to coordinate the delivery of cultural tours in Arnhem Land.

Reports to:

Operations Coordinator, Lirwi Yolŋu Tourism Aboriginal Corporation

Position Description and Roles and Responsibilities:

The role of the Tour Coordinator is to coordinate tour logistics and be responsible for the delivery of high quality tours for Lirwi's customers.

Responsibilities:

1. Planning tour logistics - food, materials, equipment
2. Coordinate pre and post tour work
3. Provide support to Yolŋu guides
4. Transfer skills to Lirwi staff as appropriate
5. Ensure risk management is implemented on tours
6. Provide support to Operations Coordinator as appropriate
7. Monitor stock levels for tour food and materials

Essential Criteria

The successful applicant will have:

1. Strong experience in a hands on remote tourism role
2. High level of organisational skills
3. Strong people skills and customer focus
4. A strong work ethic and be energetic
5. Ability to work unsupervised to deadlines
6. Cooking skills
7. Experience in remote driving
8. Valid Driver's Licence to MR classification with driver authorisation
9. Senior First Aid Certificate
10. Ochre card (working with children) or ability to obtain one

Desirable Criteria:

1. Experience working with Indigenous people
2. Good knowledge of flora and fauna
3. Language such as German, French, Japanese

Package:

Tenure: 6 month contract full time - May to October (each year)
Location: East Arnhem Region 100%
Salary: \$50,000 (pro rata) plus super and 2 weeks rec leave (taken in payment at end)
Housing: Supply single accommodation or provide rental subsidy.
Vehicle: Negotiable
Phone: Provided
Travel: Airfares to and from Gove from any Australian airport
Overtime: No
Uniform/PPE: Yes - appropriate to role
Other: Cultural awareness training

If you want to apply for this position please contact:

Brian Woods
Special administrator
Phone: (07) 7031 1390
Email: brian.woods@dfkkidsons.com.au