APPLICANT INFORMATION SUMMARY

This form MUST be attached to each application for employment lodged

TITLE OF POSITION YOU ARE APPLYING FOR: _____

NAME: _____ _____
Surname Given Names

ADDRESS: _____ **TELEPHONE**: (Home)

_____ (Mobile)

_____ **P/CODE**:

EMAIL: _____

DO YOU CURRENTLY HOLD A DRIVERS LICENCE? **YES** **NO** *(please circle)*

DRIVER'S LICENCE NO:_____ ___ CLASSIFICATION: _____ EXPIRY DATE: / /

Do you hold or are you eligible to apply for a Suitability Card (Blue Card) from the Commission for Children Young People and Child Guardian? *(please circle as appropriate)*

YES **NO** If yes is your card current? **YES** **NO**

Copy of "Blue Card" attached? **YES** **NO**

Have you undergone or are eligible to apply for Child Safety and Personal History Screening (LCS2)? **YES** **NO**

If yes is your approval current? **YES** **NO** A copy of your LCS2 clearance attached? **YES** **NO**
(please circle)

There are some positions in TAIHS that are "identified" positions these can only be filled by Aboriginal or Torres Strait Islander applicants – please complete this section to allow consideration for the most appropriate employment options. *(please circle)*

Do you identify as a member of the Aboriginal and/or Torres Strait Islander community? **YES** **NO**

Are you of Australian South Sea Islander descent? **YES** **NO**

Are you a person from a non-English speaking background? **YES** **NO**

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QUALIFICATIONS

Please circle: HIGHEST ACADEMIC QUALIFICATION COMPLETED

Years 1-10	Year 11	Year 12	TERTIARY QUALIFICATION *(Title)*

Please list: OTHER TERTIARY QUALIFICATIONS *(completed)*

Please list: CURRENT TERTIARY STUDIES *(if any)*

Please list: **RELEVANT WORK & EXPERIENCE** *(below)* ** Please list all other employment information in your resume*

POSITION TITLE	COMPANY/ORGANISATION	LEVEL	START (DATE)	END (DATE)

Please list: **SIGNIFCANT TRAINING** *(Completed)*

What is your current employment status? *(Please circle)*

Unemployed **Tertiary Student** **Employed** (Casual) (Part-time) (Fulltime)

ELIGIBILITY TO WORK

Are you an Australian or New Zealand citizen? YES NO *(Please circle)*

If "NO" (Please attach a copy of documentation confirming eligibility to work within Australia)

HEALTH AND SAFETY

Have you any physical, mental, health or emotional condition that should be known to TAIHS in case such condition may affect your health and safety in particular work situations? YES NO *(Please circle)*

If yes please provide details:

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DECLARATION OF INTERESTS

Please declare any/all Conflicts of Interest (real or perceived)

Are you related to or a close associate of any person on the TAIHS Board of Directors?
(If yes please provide names) *(Please circle)* YES NO

Are you related to or a close associate of any person in TAIHS Executive or Senior Management?
(If yes please provide names) *(Please circle)* YES NO

Are you related to or a close associate of any person who is a TAIHS employee?
(If yes please provide names) *(Please circle)* YES NO

REFEREE INFORMATION

Please provide contact information for at least two (2) (employment related) referees who will be available for written or verbal references

NAME & ADDRESS:
.....
.....

OCCUPATION and/or
RELATIONSHIP.....

TELEPHONE: (WK) A/H: PERIOD KNOWN:

NAME & ADDRESS:
.....
.....

OCCUPATION and/or RELATIONSHIP.....

TELEPHONE: (WK) A/H: PERIOD KNOWN:

NAME & ADDRESS:
.....
.....

OCCUPATION and/or RELATIONSHIP.....

TELEPHONE: (WK) A/H: PERIOD KNOWN:

COMMUNITY ELDER / CULTURAL MENTOR: ..... PERIOD KNOWN:

TELEPHONE: A/H:

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I declare that the responses I have provided are honest and complete

APPLICANT'S SIGNATURE: ..... Date: / /

NOTE: ***This document must be signed by the applicant***

An application pack including a position description is available at www.taihs.net.au
Initial enquiries should be directed to Rebecca Bolton at Precruitment on 07 4034 5000

To apply, email your application to rebecca@precruitment.com.au by close of business
Friday 2nd September 2016

NOTE: ***If you do not provide all required documentation you may not be considered for shortlisting***